

Today's Date: \_\_\_\_\_

# MILWAUKEE YARD

## APPLICATION FOR EMPLOYMENT

### Personal Information

Name \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Email: \_\_\_\_\_

Are you legally authorized to work in the US: Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have transportation to work: Yes \_\_\_\_\_ No \_\_\_\_\_

Can you perform the functions of the job you are applying for without accommodation: Yes \_\_\_\_\_ No \_\_\_\_\_

Highest level of education completed: \_\_\_\_\_ School: \_\_\_\_\_

### Position & Availability

Position applying for: \_\_\_\_\_ Desired Salary/Wage: \_\_\_\_\_/hr.

Date you can start: \_\_\_\_\_ Are you employed now? \_\_\_\_\_

Total hours available per week: \_\_\_\_\_

What type of work are you looking for?  Part Time  Full Time  Temporary

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

### Employment History

1. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Dates Employed: \_\_\_\_\_ to \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 May we contact your former employer? \_\_\_\_\_

2. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Dates Employed: \_\_\_\_\_ to \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 May we contact your former employer? \_\_\_\_\_

3. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Dates Employed: \_\_\_\_\_ to \_\_\_\_\_ Reason for leaving: \_\_\_\_\_  
 May we contact your former employer? \_\_\_\_\_

**References**

Please provide name, relationship, email address (if available) and telephone number of three references that are not related to you that you have known for at least one year:

1)	_____			
	Name	Relationship	Email	Phone Number
2)	_____			
	Name	Relationship	Email	Phone Number
3)	_____			
	Name	Relationship	Email	Phone Number

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**Skills and Qualifications**

(List any special training, experience, qualifications or skills relevant to the position for which you are applying)

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**I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.**

**I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT.**

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

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It is Milwaukee Yard’s policy to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, martial status, veteran status, or any other characteristic protected by state, federal, or local laws.

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<b>Manager’s Use Only</b>	
INTERVIEWED BY: _____	REFERRED BY: _____
DATE: _____	
COMMENTS: _____	
HIRE: <input type="checkbox"/> Yes <input type="checkbox"/> No	POSITION: _____
STARTING SALARY/WAGE: _____	